



19th March 2014

The Rocks NSW 2000

Dear

MOVING TO A NEW HOME

I am writing to you today to inform you that government owned properties in Millers Point area will be sold, including the home you occupy. I want to assure you that we will help you to move to a new home and to also try and help reduce the stress involved in moving as much as we possibly can.

The decision to sell properties in Millers Point was balanced against the costs associated with keeping these properties in government ownership compared to how many more people we could support who need our assistance.

For some tenants, moving to a new home will be a welcome opportunity to move closer to family or friends. For others, we recognise that this will be a difficult process.

We have an experienced specialist relocations team available to help you to move. You will have your own dedicated person who will work with you to provide you with personalised support. You will be given as much choice as possible about the area you want to move to and the home you want to live in.

Your Specialist Relocations Officer is there to make your move as easy as possible and assist you to settle into your new home.

In the next week, we will call you to make an appointment so you can discuss where you want to live, including any support you currently have in place and need in your new home.

So this is not a financial burden on you, we will pay for your relocation expenses, that includes removalist costs, redirection of your mail for 3 months, improvements to your home (in certain circumstances) and reconnection of electricity, gas, telephone and internet.

You may choose to have someone else present at the meeting with the Specialist Relocations Officer. This can be a family member, friend, neighbour or a support worker.

We will be in touch with you in the next week to schedule a meeting. In the meantime should you have any questions please do not hesitate to contact the specialist relocation team on 1800 153 033 or via email on relocationteam@facs.nsw.gov.au.

We will make every effort to ensure your move is as comfortable as possible for you.

Yours sincerely

A handwritten signature in black ink, consisting of several loops and a trailing line, positioned above the printed name.

Mike Allen
Chief Executive
Family and Community Services, Housing NSW